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## State of New Jersey

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**JIM RILEE**  
*Chairman*

**MARGARET NORDSTROM**  
*Executive Director*

### MEMORANDUM

**To:** Plan Conformance Committee  
**From:** Margaret Nordstrom, *MN* Executive Director  
**Subject:** Committee Meeting Minutes– July 7, 2016  
**Date:** July 14, 2016

A Plan Conformance Committee meeting was held on Thursday, July 7, 2016 at the Highlands Council office in Chester. Council Chairman Rilee (via phone) and Committee Members Vohden, and Tfank (via phone) were in attendance.

Staff Members present: Margaret Nordstrom, John Maher, Corey Piasecki, Drew Siglin, and Annette Tagliareni.

Also present: Lisa LeBoeuf, Assistant Counsel, Governor's Authorities Unit

#### Chester Borough Petition for Plan Conformance:

Staff gave an overview of Chester Borough's Petition for Plan Conformance in the Planning Area via a draft PowerPoint presentation. Staff noted that the Borough petitioned a Notice of Intent in 2008, but due to the length of time between the Borough's initial resolution and submission of draft documents Council staff advised them to submit a new resolution affirming their intent. This resolution was passed on October 20, 2015.

A public comment period was held from June 17 through July 5, 2016, and staff noted that five (5) public comments were received regarding Chester Borough's Petition. A comment response document will be posted to Council's website prior to the public hearing.

Staff also noted that the Borough undertook a TDR Feasibility Study in 2009 and the study determined that it would not be feasible for the Borough to be a TDR receiving area due to its wastewater capacity issues, and the fact that affordable housing cannot count towards TDRs.

There was continued discussion regarding the wastewater capacity, as well as septic/cesspool issues facing Chester Borough. Staff noted that they have been working with other municipalities and NJDEP on these same types of issues and a meeting is scheduled on July 13<sup>th</sup> with NJDEP representatives to discuss innovative alternative solutions for Chester Borough.

Committee Member Vohden asked staff where Chester Borough goes from here. Staff gave an overview of the steps Chester Borough will have to undergo if Council approves this Petition. All the steps are noted in the Borough's Implementation and Planning Schedule and Consistency Review and Recommendations Report.

Ms. Nordstrom noted that Council will consider a resolution for Chester Borough's Petition for Plan Conformance at its July 21<sup>st</sup> meeting and asked for a motion from the Committee to proceed.

*Committee Member Tjank made a motion. Member Vohden seconded it. All were in favor.*

*The meeting was adjourned at 2:26pm.*