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JIM RILEE
Chairman

MARGARET NORDSTROM
Executive Director

MEMORANDUM

To: Plan Conformance Committee
From: Margaret Nordstrom, Executive Director
Subject: Committee Meeting Minutes— *Jan* January 6, 2016
Date: January 15, 2016

A Plan Conformance Committee meeting was held on Wednesday, January 6, 2016 (3:30pm) at the Highlands office in Chester. Council Chairman Rilee and Committee Members Dressler and Richko were present via phone; and Member Vohden attended in person.

Staff Members present: Margaret Nordstrom, John Maher, Chris Danis, Herb August, and Annette Tagliareni.

Also present: Lisa LeBoeuf, Assistant Counsel, Governor's Authorities Unit, and Matt Kelly, DAG via phone.

Municipal Plan Conformance Grant Reapplication:

Ms. Nordstrom reported that guidelines and steps have been drafted for approved Highlands Planning Area municipalities with terminated grant contracts (or which have been dormant for some time) to reapply to the Plan Conformance Grant program. The Council will consider a resolution at its January meeting. The committee members received clear guidelines and steps for municipalities to reapply. After some discussion, Ms. Nordstrom asked for a motion to have Council consider a resolution at its January 21st meeting.

Chairman Rilee made a motion. Member Richko seconded it. All were in favor.

The meeting was adjourned at 3:45pm.