



## State of New Jersey

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**KIM GUADAGNO**  
*Lt. Governor*

### MEMORANDUM

**To:** RMP Update Committee

**From:** Margaret Nordstrom, Acting Executive Director

**Subject:** Record of RMP Update Committee Meeting – May 14, 2014

**Date:** 6/5/2014

The RMP Update Committee met on Wednesday, May 14, 2014 at 1:00pm at the Highlands Council office in Chester. Committee Members present: Council Chairman Rilee (by phone), Council Vice-Chairman and Committee Chair Alstede; Members Sebetich and Vohden.

Highlands Council Staff Members present: Margaret Nordstrom; Andrew Davis; Chris Danis; Judy Thornton; Corey Piasecki; Jim Hutzelmann; and Annette Tagliareni.

Also present: Peter Simon, Assistant Counsel, Governor's Authorities Unit (by phone).

The following issues were discussed:

1. Committee Chair Alstede called the meeting to order at 1:05pm.
2. Margaret Nordstrom provided the committee members a draft timeline which encompasses tasks assigned to Highlands Council, Council staff, Consultants, and RMP Update Committee over the next seven months. Ms. Nordstrom added that since the committee meetings are scheduled so shortly before regular Council meetings, the committee may wish to report out to Council at its meeting of the following month. Ms. Nordstrom also stated that lighter anticipated meeting agendas over the summer offer opportunity to bring Council up to speed on matters the RMP Update Committee have discussed thus far. Member Vohden asked if Council will receive the timeline and Ms. Nordstrom responded that the full Council will receive the timeline.
3. Corey Piasecki reviewed the draft timeline. Mr. Piasecki informed the committee that based on the Council's schedule and the statutorily required Governor's review period, Council staff anticipates that contract documents will be signed and project work will begin between

60-90 days from the Council's award of contracts via resolution. Mr. Piasecki noted that the veto date pertinent to Council's approval of the contract for the MPRR ended today, May 14, 2014 so Council staff will begin the process of working with the consultant to prepare a draft scope of work/services. Council staff will provide the draft scope of work in advance of a committee meeting for discussion.

4. Regarding the timeline, Member Sebetich asked what the difference is between public outreach and stakeholder meetings. Mr. Piasecki responded that the public outreach meetings are larger meetings which will be publicly noticed and may or may not have specific topics. The stakeholder and technical advisory meetings are more technical in nature and/or more focused on specific attendees. Professionals in specific fields will be invited to technical advisory meetings, for example, while state agencies and municipal and county officials would constitute stakeholder groups.
5. Mr. Piasecki then discussed the status of contracts. Approval of the contract for development of the Fiscal Impact Assessment was tabled at Council's April meeting and will be considered by the Council at the May 15<sup>th</sup> meeting. Committee Chair Alstede asked the committee members if they had questions or issues regarding staff's recommendation. The members expressed no concerns. The committee also agreed to the process of reporting out to Council during the next month's meeting, since the RMP Update Committee meetings are scheduled so shortly prior to Council meetings (e.g., committee report for this meeting will be presented to Council during June's meeting).
6. Regarding the Monitoring Program Recommendation Report, Mr. Piasecki stated that over the next thirty (30) days Council staff will present a draft scope of work for review and discussion at the committee's June 11<sup>th</sup> meeting.
7. There was discussion regarding the impacts of the Highlands Act and RMP on the Highlands Region, positive or negative, and what types of milestones and indicators should be tracked going forward. Chief Counsel Davis noted it is important to differentiate between what has happened due to the RMP and the effects of outside influences, such as the state/national economy in general. Committee Chair Alstede asked how we measure the impact that the Act and RMP have had on the sustainability of the Region. Chair Alstede added that concepts regarding what the Region should look like are varied within the RMP itself, and different for all who consider it. There was also discussion about the Highlands TDR Bank and HDCs that have been allocated. Committee Chair Alstede noted that Council has the responsibility to identify receiving zones for TDR, specifically to include 4% of the Region's land area.
8. Mr. Piasecki noted that the consultants for the Web Portal, Fiscal Impact Assessment, and MPRR may be brought in to discuss the overall scope of work at the Council August 21<sup>st</sup> meeting.
9. Committee meeting was adjourned at 2:22pm. The next RMP Update Committee meeting is scheduled for June 11, 2014 at 1:00pm. The committee agreed that upcoming meetings will be scheduled for the second Wednesday of the month as listed below:

June 11, 2014  
July 9, 2014  
August 13, 2014  
September 10, 2014  
October 8, 2014  
November 12, 2014  
December 10, 2014