



State of New Jersey
Highlands Water Protection and Planning Council
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CONSISTENCY DETERMINATION FOR WATER QUALITY MANAGEMENT PLAN AMENDMENTS

SUBMITTAL REQUIREMENTS

All proposed WQMP amendments submitted to the Highlands Council pursuant to the requirements of N.J.A.C. 7:38-1.1 must include:

- 1) A complete set of the items required for the NJDEP WMP review at N.J.A.C. 7:15-3.2;
- 2) A GIS shape file for the limits of disturbance;
- 3) A GIS shape file for the project development (inclusive of building footprints, roadways, and wastewater infrastructure) where applicable, such as project-specific amendments;
- 4) A GIS shape file for the proposed sewer service area (if different than the parcel) and other wastewater service areas if applicable, in New Jersey state plane coordinates;
- 5) Any technical reports, studies and/or additional data that the applicant supplied to the NJDEP during its review, whether by NJDEP request or the applicant's initiative, and any such reports that the applicant believes will assist the Highlands Council in its consistency determination process.

For Municipal or County Wastewater Management Plans, also include copies of the following documents (if available) and any proposed amendments to all documents. (Note: the municipality or county may contact the Highlands Council to determine whether the Council already has any of these documents):

- 6) Master Plan (most recent Master Plan)
- 7) Master Plan Reexamination Reports (most recent reports adopted since the date of the most recent Master Plan)
- 8) Master Plan Elements (e.g., Housing Element and Fair Share Plan, Farmland Preservation Plan)
- 9) Zoning and Land Use Regulations/Ordinances – including pertinent municipal ordinances that are not part of the zoning/land use regulations (e.g., municipal septic system management/maintenance ordinance, natural resource ordinances, Right to Farm ordinance);
- 10) Other Documents – plans and reports that are not yet incorporated into the Master Plan or Reexamination Reports (e.g., Transportation/Corridor Studies, Preliminary Investigation for Determination of an Area in Need of Redevelopment and/or Redevelopment Plans) that are relevant to Highlands Regional Master Plan consistency determinations;
- 11) Natural Resource Inventory (NRI) or Environmental Resource Inventory (ERI)
- 12) Zoning Map and applicable Master Plan element maps (provide electronic copies in PDF and GIS format)

Electronic versions of documents may be submitted. Where the municipality is involved in the State Planning Commission Plan Endorsement process, the applicant will reference all documents submitted to the Office of Smart Growth (OSG) where applicable. The Highlands Council will work with the applicant and the OSG to obtain all pertinent documents to streamline the process.