

GLEN GARDNER BOROUGH (1012)
HIGHLANDS IMPLEMENTATION PLAN AND SCHEDULE (Revised)

MUNICIPAL IMPLEMENTATION PLAN AND SCHEDULE FOR PLAN CONFORMANCE BY TASK		FY2010-11 Priority (√) or N/A	Approximate Budget**	Anticipated Completion Date	Responsible Entity	Status and Comments
1.	Housing Element & Fair Share Plan (Module 3)		\$4,000			
	a. Modifications of municipally approved and adopted Housing Element and Fair Share Plan (incl. COAH submittals) as applicable	√	--	As needed	Planning Board, Governing Body	2009 Plan Conformance Grant. Potential changes in applicable State laws and/or regulations acknowledged. Modifications as needed to retain compliance and ensure protection from legal challenge.
	b. Adoption of Implementing Ordinances	√	--	As needed	Planning Board, Governing Body	Amended Plan Conformance Grant
2.	Highlands Environmental Resource Inventory (Module 4) – Adopted	√	\$1,500	60 days	Envl Comm., Planning Board	2009 Plan Conformance Grant
3.	Highlands Element of Municipal Master Plan (Module 5) – Adopted	√	\$2,500	60 days	Planning Board	2009 Plan Conformance Grant
4.	Municipal Master Plan Elements (as applicable)			FY 2011	Planning Board	FY 2011 activities to be selected based upon priorities relevant to specific municipality. All others FY2012+
	a. Land Use Plan Element	√	\$5,000	FY2011		
	b. Conservation Plan Element		TBD	FY2012+		
	c. Circulation Plan Element					
	d. Land Preservation and Land Stewardship including Agricultural Retention/Farmland Preservation Plan Element		TBD	FY2012+		Appropriate to combine these Master Plan Elements
	e. Community Facilities Plan Element					
	f. Sustainable Economic Development Plan Element					
	g. Historic Preservation Plan Element					
5.	Highlands Land Use Ordinances (Module 6) – Adopted	√	\$9,300	120 days	Planning Board, Governing Body	2009 Plan Conformance Grant
6.	Zoning Map Update – Adopted (Update to reflect Highlands Overlay Zones, Districts)	√	\$5,000	120 days	Planning Board, Governing Body	Amended Plan Conformance Grant
7.	Resource Management Plans and Programs					
	a. Water Use and Conservation Management Plan		TBD	FY 2012+		
	b. Habitat Conservation and Management Plan		TBD	FY 2012+		
	c. Stream Corridor Protection/Restoration Plan	√	\$50,000	FY2011	Planning Board, Governing Body	Scope of work and details to be defined prior to grant release.
	d. Wastewater Management Plan	√	\$2,000	April 11, 2011		NJDEP Administrative Order 2010-03 (County WMP). The Highlands Council will prepare the WMP information for municipal review and NJDEP submittal. Minimal technical and preparation effort will be required by the municipality.
	e. Septic System Management/Maintenance Plan		TBD	FY 2012+	Health Board	
	f. Municipal Stormwater Management Plan		TBD	FY 2012+		Updates only as needed to incorporate RMP provisions; Plans are required under NJDEP regulations.

GLEN GARDNER BOROUGH (1012)
HIGHLANDS IMPLEMENTATION PLAN AND SCHEDULE (Revised)

MUNICIPAL IMPLEMENTATION PLAN AND SCHEDULE FOR PLAN CONFORMANCE BY TASK		FY2010-11 Priority (√) or N/A	Approximate Budget**	Anticipated Completion Date	Responsible Entity	Status and Comments
	g. Regional Stormwater Management Plan (if applicable)		TBD	FY 2012+		
	h. Land Preservation and Land Stewardship Program		TBD	FY 2012+		
	i. Forest Stewardship Plan (optional)		TBD	FY 2012+		
8.	Board of Health Ordinances					
	a. Septic System Maintenance		TBD	FY 2012+		Subsequent to release of final model ordinance and completion of 7 c
	b. Potential Contaminant Source Management		TBD	FY 2012+		Subsequent to release of final model ordinance
9.	Implementing Ordinances for Management Plans and Programs					
	a. Water Use and Conservation Management Plan Ordinance		TBD	*		*Following completion of 7.a
	b. Habitat Conservation and Management Plan Ordinance		TBD	*		*Following completion of 7.b
	c. Stream Corridor Ordinance		TBD	*		*Following completion of 7.c
	d. Tree Clearing Ordinance		TBD	FY 2012+		
	e. Right to Farm Ordinance	√	--	FY 2011	Governing Body	Adoption of State model ordinance
	f. Stormwater Management Ordinance		TBD	*		*Updates only, as needed to incorporate RMP provisions; following 7 f and 7 g
	g. Other Ordinance Provisions (specify)	N/A	TBD	Local schedule		
10.	Redevelopment and Brownfields Opportunities (optional)					
	a. Highlands Redevelopment Area Petition	N/A		Local schedule		
11.	RMP Updates (optional)					
	a. Public Water Utility Service Areas	√	N/A	Complete		
	b. Preserved lands	√	N/A	Complete		
12.	Map Adjustment Petition(s) (optional)					
	a.	N/A		Local schedule		
13.	Highlands Center Petition (optional)					
	a.	N/A		Local schedule		
14.	Discretionary Documents or Requests (financial and technical assistance requests from the municipality)					
	a.	N/A		Local schedule		
15.	Attendance at Highlands Council Training Sessions					
	a. Ordinance Administration: Application Procedures, Implementation, Enforcement	√	\$2,500	4-6 months	Highlands Council	Land Use Administrator/Board Secretary, Zoning Officer, Enforcement Officer, Property Inspector, Professionals
2010-11 Total Approximate Budget			\$81,800			

This Plan will be altered over time, to reflect the municipality's progress toward completion of Plan Conformance activities and to address funding and implementation tasks that carry forward into future years. All such changes will involve a collaborative effort and agreement between the municipality and the Highlands Council. It is anticipated that any Highlands Council Resolution of Approval will delegate to the Executive Director authority to modify deadlines for completion, which would occur in consultation with the municipality. No timeframe will be considered to have begun, however, until the municipality has been provided the tools (including grant funding) with which to accomplish each component of the Plan Conformance program.

** Approximate Budgets for Modules 3, 4, 5 and 6 have been adjusted to address the municipality's total costs of Plan Conformance up to and including Highlands Council approval of the Petition for Plan Conformance.

Glen Gardner Borough

2/25/2011

Account of Highlands Council Grant Awards

Type of Grant	Status	Resolution Date	Grant Amount	Tasks	Payments
Water Use and Conservation Management Plan	Open	February 26, 2009	\$ 5,000.00	Pilot Program	\$ -
Initial Assessment	Closed	October 30, 2008	\$ 15,000.00	IA Report	\$ 14,730.20
Plan Conformance	Executed	December 18, 2008	\$ 100,000.00	Module 1 -	\$ 11,113.60
				Module 2 -	\$ 5,814.20
				Module 3 -	\$ 1,602.50
				Module 4 -	\$ 3,647.27
				Module 5 -	\$ 7,839.00
				Module 6 -	\$ 2,009.00
				Module 7 -	\$ 6,071.70
				<i>Subtotal</i>	\$ 38,097.27
			<i>Grant Award Total</i>	\$ 120,000.00	<i>Balance</i>
					\$ 61,902.73

TOTAL REIMBURSEMENT AMOUNT

\$ 52,827.47

Anticipated Expenses, 2010-2011 Amended Plan Conformance Grant

Completion of Module 3 – COAH Certification	\$ 4,000.00	**
Completion of Module 4 – Finalize/Adopt ERI	\$ 1,500.00	**
Completion of Module 5 – Highlands Element	\$ 2,500.00	**
Completion of Module 6 – Land Use Ordinances	\$ 9,300.00	**
Municipal Master Plan Updates	\$ 5,000.00	
Municipal Zoning Map Update	\$ 5,000.00	
Wastewater Management Plan	\$ 2,000.00	
Stream Corridor Protection/Restoration Plan*	\$ 50,000.00	
Highlands Council Training Sessions	\$ 2,500.00	
TOTAL	\$ 81,800.00	

Balance Forward	\$ 61,902.73
Module Completion Costs	\$ 6,135.81
Municipal Response/Related Expenses	\$ 4,517.75
Available Funds	\$ 51,249.17

Amended Plan Conformance Grant

Anticipated 2010-2011 Expenses	\$ 81,800.00
	\$ (51,249.17)
Estimated Total Need	\$ 30,600.00
HC Approved	\$ 30,600.00
	\$ -

** Approximate Budgets for Modules 3, 4, 5 and 6 have been adjusted to address the municipality's total costs of Plan Conformance up to and including Highlands Council approval of the Petition for Plan Conformance.