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CARL J. RICHKO
Chairperson

MARGARET NORDSTROM
Executive Director

MEMORANDUM

To: Plan Conformance Committee
From: Margaret Nordstrom, Executive Director
Subject: Committee Meeting Minutes– June 15, 2018
Date: June 26, 2018

A Plan Conformance Committee meeting was held on Friday, June 15, 2018 at 1:30pm in the Highlands Council office in Chester.

Committee Members present: Members Dressler, Vohden, and Council Chair Richko

Staff Members present: Margaret Nordstrom, John Maher, James Humphries, Maryjude Haddock-Weiler, Keri Green, Drew Siglin, Carole Ann Diction, and Annette Tagliareni.

Also, present via phone: Lauren Nathan-LaRusso, Associate Counsel, Governor's Authorities Unit

Borough of Kinnelon – Capital Project Review

Ms. Nordstrom started the meeting by explaining that with the committee's approval, Council staff would release the draft Recommendation Report for public comment for the Borough of Kinnelon's Highlands Capital Project prior to the full Council's consideration at its August meeting.

Mr. Humphries noted that at the last committee meeting held on December 7, 2017, Council staff, along with representatives from Kinnelon Borough, presented the project noting that the project needed the New Jersey Department of Environmental Protection (NJDEP) to issue a Highlands Preservation Area Application (HPAA) with takings waiver before it could be considered by the full Council. Mr. Humphries also noted that the Highlands Act, at N.J.S.A. 13:20-16b, provides Council with the authority to review any capital project:

“Within the preservation area, any capital or other project of a State entity or local government unit that involves the ultimate disturbance of two acres or more of land or a cumulative increase in impervious surface by one acre or more shall be submitted to the council for review...”

Member Vohden asked if anything in the project has changed since the last committee meeting. Mr. Humphries responded that the only change is that NJDEP issued the HPAA with takings waiver on May 24, 2018.

At this time, there were discussions regarding the site plan, the property, and the Highland resources on the property. Mr. Humphries suggested that the site plan be included in the presentation to Council.

Member Vohden asked if there is any opposition from the neighboring properties. It was noted that the public comment period would show if there is any opposition.

After the public comment period, the committee will meet again to review the public comment response document prepared by Council staff. The full Council will review the project via materials and a presentation by Kinnelon Borough representatives at Council's August 16 meeting, and Council will consider by resolution the capital project review.

Council Chair Richko emphasized that Kinnelon Borough is a good protector of open space. He stated that they do not have a community center and fields have been a big need for the community.

The next committee meeting is scheduled for July 19, 2018 at 3:00pm. Kinnelon Borough representatives will be present at this meeting.

The meeting was adjourned at 1:50pm.