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JIM RILEE
Chairman

MARGARET NORDSTROM
Executive Director

MEMORANDUM

To: RMP Update Committee
From: Margaret Nordstrom, Executive Director
Subject: Record of RMP Update Committee Meeting of March 11, 2015
Date: March 27, 2015

The RMP Update Committee met on Wednesday, March 11, 2015 at the Highlands Council office in Chester. Committee Members present: Committee Chair Alstede, Member Vohden, and Member Sebetich.

Highlands Council Staff Members present: Margaret Nordstrom, Chris Danis, Judy Thornton, Corey Piasecki, Jim Hutzelmann, Carole Ann Diction, and Annette Tagliareni.

Also present via phone: Tyler Yingling, Assistant Counsel, Governor's Authorities Unit

Committee Chair Alstede called the meeting to order at 1:21pm.

The following topics were discussed:

Technical Advisory Committee (TAC) Status

Corey Piasecki reported that the draft list of TAC members has been compiled with the advice of the committee. Staff is working to collect resumes and gauge interest of the recommended participants. There may be a need to backfill positions if people decline to participate. Staff will keep the committee aware of those changes.

Committee Chair Alstede asked if this draft list will go to the full Council. Ms. Nordstrom responded yes, but not at the March Council meeting as originally anticipated; the process is taking longer than expected.

Committee Chair Alstede asked if we are still on track with the previously presented timeline. Corey Piasecki responded that we are progressing, but stakeholder meetings went longer than anticipated and we are awaiting additional input on TACs. Ms. Danis added that we are also waiting for the

final release of DEP's Land Use Land Cover (LU/LC) data, which will help us move forward. It is anticipated that the NJDEP will release the data in the very near future.

Draft Indicators

Corey Piasecki reported that our consultant is working on compiling draft indicators. Council staff has reviewed a very preliminary relational database that will allow Council to compare indicators and milestones with goals and objectives of the Regional Master Plan. A single indicator may apply to multiple goals and objectives and vice versa. This database allows for easy record keeping, updating and tracking, moving forward. Staff hopes to bring the draft database to the committee at its next scheduled meeting.

Regional Economic Evaluation Report

Corey Piasecki reported that committee members have in a separate binder the first component of the Fiscal Impact Assessment (FIA), the Regional Economic Evaluation Report (Confidential Draft). The next step for the FIA is the demographic and real estate analysis. This will include an evaluation of building permits, land value, home values, and demographic trends in the region. Staff anticipates that the next component of the FIA will come to the committee for review in the summer.

Public Comment Web Portal

As noted at the last committee meeting, the web portal operational window has been extended until April 30, 2015 at no cost. Member Vohden asked if the comments will be available for the Council and public to review. Corey Piasecki responded that the comments will be available for Council members at the close of the comment period and to the public, through an online, searchable database. Personal information will be removed following the preparation of the comment response document. Corey Piasecki added that Council is currently in the information gathering phase of the web portal. The next phase of comments will be when the draft report is released.

Report out to Council:

Fiscal Impact Assessment (FIA)

Steve Gunnells of PlaceWorks will deliver the same presentation provided to the committee at its February 11th meeting, to the full Council at its March 19th meeting. The presentation will be made public after the Council meeting. The Regional Economic Evaluation report will remain confidential and non-public until the remaining sections of the FIA are complete.

The next committee meeting is scheduled on April 8, 2015 at 1:00pm.

The meeting was adjourned at 1:54pm.