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JIM RILEE
Chairman

MEMORANDUM

To: RMP Update Committee
From: Margaret Nordstrom, Acting Executive Director
Subject: Record of RMP Update Committee Meeting – August 13, 2014
Date: 9/2/14

The RMP Update Committee met on Thursday, August 13, 2014 at 1:00pm at the Highlands Council office in Chester. Committee Members present: Council Chairman Rilee (on phone), Council Vice-Chairman and Committee Chair Alstede, and Member Vohden. Member Sebetich was absent.

Highlands Council Staff Members present: Margaret Nordstrom, Andrew Davis, Chris Danis, Judy Thornton, Corey Piasecki, Jim Hutzelmann, Carole Ann Dicton, and Annette Tagliareni.

Also present: Peter Simon, Assistant Counsel, Governor's Authorities Unit (by phone) and Buck Swaney, Logan Simpson Design (on phone).

Committee Chair Alstede called the meeting to order at 1:07pm.

The following issues were discussed:

1. Corey Piasecki presented an overview of the Public Comment Web Portal on Council's website and how comments will be entered for the RMP Update process. This overview will be presented to the Council at the August 21st meeting. Logan Simpson Design representative, Buck Swaney, will be present and prepared to answer any questions.
2. Committee Chair Alstede asked about the capacity of the text box for comments and whether a document can be attached. Corey Piasecki responded that the text box will hold 20,000 characters, or about 10 typewritten pages. Any attachments will need to be mailed to the Council office.

3. Committee Chair Alstede asked where the comment records would be stored. Buck Swaney of Logan Simpson Design (web-portal consultant under contract with Council), responded that the comments will be stored in a server located in the mid-West where they will be organized and grouped so Council staff is able to look at data quickly, efficiently and comprehensively. Comments will also be accepted manually and these comments will be scanned and/or entered into the system in some other way so that everything will be available for Council and staff's review. Corey Piasecki noted that the comments will be moved to the Council's system after the RMP Update process is completed.

Mr. Swaney left the meeting at 1:25pm.

4. Corey Piasecki gave an overview of the draft Stakeholder Charrette document submitted to the Committee. This document is broken into two main sections: 1) Stakeholder Meetings; and 2) Technical Advisory Committees. Corey Piasecki noted that the Fiscal Impact Assessment (FIA) consultants and Council staff hope to begin this process in mid-September. These meetings will be technical in nature, and are intended to garner feedback from experts about potential indicators and monitoring data availability. These meetings will include small groups of experts with topical knowledge and access to essential information. Briefing documents will be prepared by the consultants for these meetings. In response to a question regarding expectations for attendance by Council Members, staff indicated that Committee members and Council are encouraged to attend these meetings. These meetings will be staffed by the Council staff and the consultants.
5. There was further discussion regarding the non-governmental organizations (NGOs) on the list and how best to coordinate these meetings to get the most productive interaction amongst them. Corey Piasecki noted that this document is very preliminary and Council staff is still working on the details.
6. Corey Piasecki noted that the FIA presentation which Committee members received will be presented to Council at the August 21st meeting.

The meeting was adjourned at 2:16pm.